



## ***Williams* Settlement – Willows Unified School District 2012-13 Glenn County Schools Deciles 1-3 Report**

November 1, 2013

In accordance with the *Williams* Settlement Legislation, California Education Code 1240 requirement, the County Superintendent of Schools must annually visit schools scoring in Deciles 1-3 on the 2012 Base Academic Performance Index and report observations to the Glenn County Board of Education. Two schools in the Willows Unified School District are ranked at Decile 1-3. Murdock Elementary ranked Decile 2 and Willows High School ranked Decile 2. A copy of this report has been given to the Glenn County Board of Education.

The purpose of the visits as specified in California Education Code Section 1240 is to:

1. Ensure that students have access to sufficient instructional materials in four core subject areas: English/Language Arts, Mathematics, History-Social Science, and Science.
2. Assess compliance with facilities maintenance to determine the condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff: and
3. Determine if the school has provided accurate data for the annual School Accountability Report Card related to instructional materials and facilities maintenance.

The law further requires that the county superintendent to:

1. Annually monitor and review teacher assignments in 2012 Base API Deciles 1-3 Schools; and
2. Receive quarterly reports on Uniform Complaints filed with the school district concerning *Williams* issues of insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues.

### **CLARIFICATION OF TERMS**

- “Sufficient instructional materials” means every pupil, including English learners, has a textbook in the four core areas to use in class and to take home.
- “Facilities standards” means that each school district that receives state funding for facilities is required to establish a facilities inspection program and to ensure that each of the schools is maintained in good repair.
- “Good repair” is defined as maintaining schools that are clean, safe, and functional.

## **SUMMARY OF VISIT/OBSERVATIONS**

The Glenn County Office of Education *Williams* Coordinator, Shirley Diaz, provides overall administration for the oversight responsibilities. Human Resources, Business Services, Maintenance and Educational Services all provided personnel and expertise to fulfilling reporting requirements. The *Williams* team visited Murdock Elementary and Willows High School and met with administrators, teachers and staff to confirm materials sufficiency, facilities maintenance, and teacher assignments. In addition the 2012-13 (11-12) School Accountability Report Card was reviewed and determined that data regarding sufficiency of materials and facility conditions was accurately reported for Murdock Elementary and Willows High School.

### **Instructional Materials:**

Murdock Elementary and Willows High School were able to demonstrate sufficiency of instructional materials in all four core academic subjects (Reading/Language Arts, Mathematics, History-Social Science, Science). Availability was determined by comparing enrollment numbers with actual textbooks in the classroom or by textbook purchase orders/inventories. Core subject textbooks were all current state adopted approved materials.

### **School facilities:**

During the annual site inspection, no emergency facility situations were observed. Murdock Elementary and Willows High School facilities are being maintained in a safe, clean, and functional condition.

### **Teacher Assignments:**

The County Office's ongoing credentials monitoring process has effectively incorporated the additional mandates of *Williams* legislation. Teacher assignment compliance reporting is made to the California Commission on Teacher Credentialing (CCTC). Upon review, Murdock Elementary and Willows High School have classes that have 20% or more English Learners and all teachers assigned to these classes are holding appropriate certification and authorization to teach English Learners. Willows Unified School District is to be commended for having appropriately certified teachers.

### **Uniform Complaint Procedure:**

All school districts are required to provide a Uniform Complaint quarterly report to their governing boards and GCOE regarding *Williams* related issues. Murdock Elementary and Willows High had no complaints filed for the 2012-13 year. The required Uniform Complaint Procedure notice is posted in each classroom and in the school office.

The Glenn County Office of Education verifies that Murdock Elementary and Willows High are compliant with all *Williams* Settlement legislation requirements.



Shirley Diaz  
Deputy Superintendent  
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